Al Lyons  
Phone: 812.824.7082  
Email: allyons@iupui.edu OR via Oncourse

Course Description:  
This course provides a broad introduction to the nonprofit and voluntary sector in the United States. Topics focus on the sector’s religious, historical, philosophical, sociological, and economic heritage and their current application. The course also examines the sector’s size and scope and offers perspectives on why people organize, donate to, and volunteer for nonprofit organizations. It finally looks at the current and future challenges that the sector faces and the national and international policies that may affect those futures.

Course Outcomes:  
Students will be able to:  
1. Identify the major works and theories of the nonprofit and voluntary sector literature;  
2. Know the historical sources of the nonprofit sector and how and why it has evolved as it has in the United States;  
3. Recognize the connections between government provision of social services and the nonprofit sector;  
4. Compare the attitudes and viewpoints that have driven giving and volunteering in the United States with their own values and experience;  
5. Distinguish the relationship of the nonprofit sector in the United States with the international community;  
6. Find information on organizations within nonprofit sub-sectors - including their purpose and operation;  
7. Utilize key information sources, including statistics on nonprofit organizations and charitable giving.

Texts: Available at the IUPUI bookstore or through such sources as Amazon.com


Additional readings are posted on Oncourse (marked ONCOURSE) or are available through IUCAT with authorized logins by IUPUI students (marked Available Electronically via IUCAT). Please let me know if you have any problems accessing or locating any readings.
A Note on the Readings

Because this is an online course, with a minimum of time for “class lectures,” there is an added emphasis on the readings. Many weeks note not only the assigned readings but also offer some additional readings, which are “optional”. This means that these readings will (probably) not be addressed directly in the forum discussions and (definitely) not part of the final exam, but can be beneficial to read and include as part of the class projects. Students are also encouraged to identify and share additional sources as appropriate, whether for forum discussions or for the class projects.

Requirements and grading policy

30% Participation in Discussion Forums (under “Forums” in Oncourse)
   To achieve a high participation grade, students should complete readings on time and contribute insightful and reflective comments on a regular basis – each student should post at least two comments every week.

25% Nonprofit Profile and Subsector Analysis, due March 30
   Each student is asked to write a profile of a nonprofit organization of his or her choice and on its related subsector of 12-15 pages in length (double-spaced).

25% Nonprofit and Voluntary Sector Issue or Biographical paper, due April 21
   Each student is asked to write a paper of 10-12 pages in length (double-spaced) that explores a subject of interest. This may be to investigate a course topic in greater depth, to examine a topic on philanthropy and nonprofits not covered in this course, or to conduct a biographical assessment of an individual influential in the nonprofit sector in the United States.

20% Take-home final examination, due May 2
   In this essay exam, students demonstrate their knowledge of the course content and their ability to analyze, synthesize, and apply a variety of relevant issues. The exam will be posted on April 28 and due on May 2.

The papers and exam should be typed and double spaced, using one-inch margins, 12-point type, and Times Roman or similar font. They should be emailed as attachments in Microsoft Word.

Any work turned in late will receive at least a 10% deduction – and risks not receiving any credit!

Grading Scale:

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The school policy is that incomplete grades can only be considered if most of the course work has been completed (75% at least) and a student is physically unable to complete the remainder.
Expectations for
PARTICIPATION IN DISCUSSION FORUMS
("Forums" section of Oncourse)

Please note: This course uses the resources of Oncourse. As an on-line course, it extensively uses the Forum, one section of Oncourse – as well as other features of Oncourse. Students not familiar with Oncourse should access the Oncourse website and go through the available instructional information.

I will create a new discussion forum every Sunday, and will post one or two questions on Sundays, with follow-up comments on Wednesdays. Sometime before January 20, each student will choose a week to be one of the “initial respondents.” I will place the discussion questions in the Forum section of Oncourse, and the discussion leaders for that week will be expected to start the discussion underneath the appropriate question. Please be sure to sign up for a time when you know you will not be on vacation with your family or buried with work. If you find your plans need to change, you are responsible for “switching” with someone and letting the instructor know.

Except for the first week, students will be expected to post a minimum of two responses each week, not to exceed 250 words each. One of these should be a direct response to my question(s); the other should be a response to comments contributed by another student or students. Therefore, students should plan to log in and post initial comments early in the week, and then return in the middle of the week to review and respond to what others have written. Personal experiences and problems should definitely be included in student responses, but to meet course requirements comments should also incorporate material covered in the readings.

Discussions will take place in the “Forum” sector of Oncourse. When you submit a new message, especially the first message in a thread, please define the topic by giving a detailed descriptor of the topic(s) in the subject line.

There is no such thing as a “dumb question.” If you don’t understand something you are reading or if someone uses a term or acronym with which you are unfamiliar, you are probably not alone, so please don’t hesitate to ask the instructor via email. If a phone conversation would be more helpful, please set up a convenient time with the instructor via email.

Good humor and patience will be helpful on occasions when the technology fails to work as expected. Spell check may not work in Oncourse. If you wish to spell check a message, you will need to write it first in a word processing program or another email account, spell check it there, and then paste the message in the Forum or Message space.

Please follow standard “netiquette.” If you have a comment that is not meant for the entire group, it should be sent only to the individual it concerns.

Class email
If you wish to email the instructor, please use Oncourse email so that I can identify class email separate from other professional and personal email. In Oncourse, click on “Message.” Oncourse Messages are separate from IU/IUPUI email. You can set up Oncourse email to notify you at another email address when a message is waiting for you in Oncourse. On the Oncourse email page, use “Messages - Settings” to enter your other email address.
Expectations for  
NONPROFIT PROFILE AND SUBSECTOR ANALYSIS  
Due March 30

The Nonprofit Profile and Subsector Analysis is a two part assignment. The total paper should be 12-15 pages, meaning each part should be about 6-8 pages. The entire paper is due March 30; however, parts of the paper have earlier due dates... to allow for instructor feedback and suggestions (and possible rewrites – to improve your grade!).

Please note: The individual sections will not be graded (unless they are turned in late – in which case it could lead to potentially lowering your grade!). Only the final paper will be graded, allowing you an opportunity to revise and improve the paper as you proceed. I will make every effort to get any responses to your paper back to you by Wednesday after they are received (and no later than Friday). I will complete all responses and get them back to you no later than March 26, so you will have time to make any revisions for your final paper.

Part One – Nonprofit Profile: Each student should select a nonprofit organization for which they would like to prepare an organizational profile. This profile should detail the operation and history of the organization, and evaluate its accomplishments and challenges as well as its strengths and weaknesses. The specific Nonprofit to be profiled should be selected by January 27.

Anyone who works for or volunteers for a nonprofit organization may want to use that organization for your profile – which is fine. You also may choose another organization that you have had no contact with but would like to know more about. It’s recommended that you choose a local independent organization rather than an international, national or regional organization (like the Red Cross or Catholic Church). This is primarily because the complexity of larger organizations can make it difficult to go into any level of depth in a relatively short paper! However, if you do choose a larger organization, please focus on your local chapter rather than on the national organization.

Profile Assignment Section #1 - Synopsis (1 page): A short introduction (about one page) that is a summary of the organization. The summary should include (about 1 paragraph each): 1) Its Mission - Why it exists, how it started, what it does, and why it's important. 2) Its Programs - What it does and for whom, how it fulfills its mission, what specific services it offers, and who it serves. 3) Its Structure - How it provides these programs: its Board, its Staff, and its volunteer structures. Section #1 is due February 10.

Profile Assignment Section #2 - An Operational and Personnel Summary (1-2 pages): This section expands the explanation of the organization’s current programs. It includes: 1) Current Program Operations – The number and kinds of programs it offers (per week / per month / per year); the number of people it serves in the programs; the number of staff and volunteers involved delivering the services; and the changes in programs, clients served, and staff/volunteers delivering programs during the past 1-5 years (or more). 2) Current Administration and Fund Raising Operations – The Administrative and Fund Raising activities; the number of staff in Administration and Fund Raising and their duties; the number of volunteers (including Board) in Administration and Fund Raising and their duties; and the changes in number of staff and volunteers involved in Administration and Fund Raising during the past 1-5 years (or more). 3) Current Personnel Operations – The staff structure and reporting responsibilities and the volunteer structure and reporting responsibilities. Section #2 is due February 17.
Profile Assignment Section #3: An Historic and Financial Summary and Recommendations (2-3 pages): This section provides an historic overview as well as a financial summary and evaluation of the organization. It includes: 1) A narrative historic survey of the organization's operation – including when, why, and how it started, who was involved in the beginning, and key organizational changes (e.g., significant changes in the staff or volunteer workforce, in programs offered, in people served, or in financial income and/or expenses). 2) A Financial History of the organization (3-5 years, if possible) including total expenses [program, fundraising, and administration] and total income [contributions, earned income, and other income]. Also included are the total assets at the end of each year. 3) Interview at least one person (other than yourself) who has been involved with the organization for some length of time (a board member, a staff member/executive director, or an active volunteer). During the interview ask them what they think the organization’s key changes have been and why, what the primary current challenges are, and what they feel are the organization's greatest strengths and weaknesses. 4) Include your evaluation of the organization, identifying its strengths and weaknesses, and suggesting how it might improve its future operation in the future. Section #3 is due February 24.

Part Two – Subsector Analysis: The Subsector Analysis investigates, describes and analyzes the specific subsector of the nonprofit sector that is represented by the nonprofit organization you profiled. Subsectors are defined by the services and activities of the nonprofit organizations in them and are identified in the NTEE categorization scheme by letters for 26 major groups [for example: arts and culture (A); education (B); environment (C); recreation (N); youth development (O); and religion (X)]. Each major group is then further broken down by divisions (numbers) and subdivisions (generally numbers, but may also have letters). This classification helps to identify similar organizations for comparative purposes.

Select the subsector your profiled organization is part of and use the major group, division, and subdivision classifications to address each of the topics below.

Subsector Assignment Section #4: Major Group: (2-3 pages). Identify the Major Group represented by the letter designation and describe this subsector's scope, structure, and distribution or composition. Include a broad analysis of the employment, financial income, and voluntary impact of this overall subsector compared to other subsectors. Describe how nonprofits in the subsector relate to (a) government and for-profits, (b) each other, and (c) nonprofits in other subsectors. Also identify the extent that this subsector relies on voluntary labor and donated income (both private donations as well as grants), as opposed to paid staff and earned income. Explain how and why your nonprofit organization fits into this Major Group category and how it is similar to and differs from others within this broad category. Give specific examples of ten other organizations (each from different states) that fit into this Major Group and explain how they are similar to and differ from your nonprofit organization. Section #4 is due March 2

Subsector Assignment Section #5: Divisions and Subdivisions: (1-2 pages). Identify the division and subdivision represented by your nonprofit’s NTEE code. Explain how and why your nonprofit organization fits within these categorizations and how these more specific designations help to define the organization. Give specific examples of ten other organizations (each from different states) that fit into this division. Also give specific examples of ten other organizations (each from different states) that fit into this subdivision. Explain how these organizations are similar to and differ from your nonprofit organization – both at the division and subdivision level. Section #5 is due March 9

Subsector Assignment Section #6: Comparative Organizations: (2-3 pages). Identify ten nonprofit organizations (each representing different states) that are closely similar to your nonprofit
organization, in terms of NTEE codes and budgetary size and type of services and program operation. What key characteristics make these nonprofits similar to your nonprofit organization? What key characteristics make these nonprofits different from your nonprofit organization? Describe and assess major challenges these similar nonprofits in this field are likely to face over the next three to five years, referring to readings covered in the course. Explain your reasoning. Section #6 is due March 23.

The complete paper is due March 30.

NONPROFIT AND VOLUNTARY SECTOR ISSUE or BIOGRAPHICAL PAPER
Due April 21

In consultation with the instructor, you are asked to write a paper of 10-12 pages in length (double-spaced) on a topic of your choosing. The paper explores the research literature and examines the background and current relevance of a specific topic. The topic could either be an issue of interest that affects or involves the nonprofit and voluntary sector or a biographical essay on an individual who was or is an important figure in the development of the nonprofit sector in the United States. Each paper topic will require identifying a minimum of 10 sources (beyond the assigned readings) and reading beyond the assigned course material. Possible paper topics include exploring a course topic in greater depth or investigating a topic on the nonprofit and voluntary sector and/or on philanthropy not explored in this course.

Deadlines for Issue or Biographical Paper:
Identify Topic and Have Approved by the Instructor: February 24
Complete an annotated bibliography (2-3 pages): March 23
Complete Paper: April 21

FINAL EXAM
April 28 (distributed) – May 2 (due)

This “take-home” exam will present an example of a current problem or policy faced by the nonprofit and voluntary sector in the United States. The exam will ask you to evaluate the origins, current situation, and potential future approaches and ramifications of this problem or policy. It will require you to use your knowledge of the course content as well as your ability to analyze, synthesize and evaluate the nonprofit sector and philanthropy in America and to apply these to real life situations and problems. References from course readings as well as from additional sources should be used. Students should also apply their own experiences and examples to the situation. The answer to the final exam should take 8-10 pages.

SPEA policies
The University’s School of Public and Environmental Affairs (SPEA) has a number of policies regarding academic dishonesty, course withdrawals, incompletes, etc. These may be found in an addendum to the syllabus.

PLAGIARISM

Plagiarism is considered by Indiana University to be a serious offense and infractions will be strictly enforced in this class. All exams and papers should be your own work and ideas. Un-credited copying of other students’ work or of materials otherwise available will not be tolerated – and can result in a failing grade . . . or even worse! For further guidelines, as well as for other specific policies of IUPUI, please see the SPEA 2008 Policies at the end of this syllabus.
COURSE SCHEDULE and READINGS
(Always subject to change!)

January 7
What is the Nonprofit and Voluntary Sector?

http://www.learningtogive.org/materials/scholars_views/pva/pva_intro.asp

http://www.paytonpapers.org/output/ESS0022_1.shtml

Lawrence J. Friedman. “Philanthropy in America: Historicism and Its Discontents,” in Friedman, pp. 1-21

Richard Steinberg and Walter W. Powell, “Introduction,” in Steinberg and Powell, pp. 1-10

Assignment: A Philanthropic Biography

January 14
The Size and Scope of the Nonprofit and Voluntary Sector

Robert A. Gross, “Giving in America: From Charity to Philanthropy,” in Friedman, pp. 29-48

Lester M. Salamon, “The Resilient Sector: The State of Nonprofit America,” in Salamon, pp. 3-61


Sources to look at and be familiar with – for later use!


GuideStar: http://www.guidestar.org/


Nonprofit Almanac, Independent Sector, The New Nonprofit Almanac In Brief, Access at:
http://www.independentsector.org/programs/research/NA01main.html and then click to the link for the free download.

Assign “Initial Respondents:” Due – January 20
January 21 Economic and Sociological Theories of the Nonprofit and Voluntary Sector


Select Nonprofit Organization to be Profiled: Due – January 27

January 28 Political and Legal Theories of the Nonprofit and Voluntary Sector


February 4 Religious and Ethical Roots of the Nonprofit and Voluntary Sector


Religious Roots


Maimonides (in Neusner). “Laws Concerning Degrees of Tzedakah.” (ONCOURSE)
Ethical Roots


Gertrude Himmelfarb, “‘Social Affections’ and Religious Dispositions,” and “Political Economy and Moral Sentiments,” in The Roads to Modernity, pp. 25-70. (ONCOURSE)

Aristotle: The Nicomachean Ethics, Book I, Chapters VI – IX; Book IV, Chapters I-II (ONCOURSE)

Adam Smith: The Theory of Moral Sentiments, Section I, Chapter 1, “Of Sympathy” (ONCOURSE)


William James: “The Will to Believe” (ONCOURSE)

Websites of Note:


Additional (Optional) Readings


Amanda Porterfield, “Protestant Missionaries: Pioneers of American Philanthropy,” in Friedman, pp. 49-69

Mary J. Oates, “Faith and Good Works: Catholic Giving and Taking,” in Friedman, pp. 281-299


Profile Section #1 Due – February 10

February 11 Civil Society and Social Capital


Leslie Lenkowsky. “Still Bowling Alone?” Commentary. (October 2000), pages 57-60. (ON COURSE)


Profile Section #2 Due – February 17

February 18

**Historical Roots of the Nonprofit and Voluntary Sector in the US: Colonial and 19th Century**

Selections from David C. Hammack:
- Introduction: pp. xv-xiii
- In Section ONE: Colonial Theory: Established Churches
  - Pp. 3-13 (Intro, Statute of Charitable Uses, and Poor Laws)
  - Pp. 19-27 (Winthrop)
  - Pp. 30-33 (First Fruits)
- In Section TWO: Colonial Reality: Religious Diversity
  - Pp. 37-38 (Intro)
  - Pp. 50-60 (Mather)
  - Pp. 70-84 (Franklin)
- In Section THREE: To the Constitution
  - Pp. 87-90 (Intro)
  - Pp. 100-113 (Jefferson, Adams, and the Constitution)
- In Section FOUR: Voluntarism under the Constitution
  - Pp. 115-117 (Intro)
  - Pp. 123-153 (Dartmouth College and Tocqueville)

Friedman & McGarvie, “Giving and Caring in Early America, 1601-1861,” in Friedman pp. 23-27

Mark D. McGarvie, “The Dartmouth College Case and the Legal Design of Civil Society,” in Friedman, pp. 91-105


*Additional (Optional) Readings*


Profile Section #3 Due – February 24

Approve Topic: Nonprofit and Voluntary Sector Issue or Biographical Paper – February 24
February 25  

**Historical Roots of the Nonprofit and Voluntary Sector in the US: Twentieth Century**

Selections from David C. Hammack:
- In Section SEVEN: Science, Professionalism, Foundations, Federations
  - Pp. 283-285 (Intro)
  - Pp. 286-3-8 (Gov’t Subsidies)
  - Pp. 320-328 (Gates)
- In Section EIGHT: Federal Regulation and Federal Funds
  - Pp. 401-423 (Intro)
  - Pp. 439-453 (Filier)

Friedman & Garvie, “The Nationalization and Internationalization of American Philanthropy, 1861-1930,” in Friedman, pp. 155-159

Friedman & Garvie, “Philanthropic Reconstructions, 1930-2001,” in Friedman, pp. 259-262

Judith Seander, “Curing Evils at Their Source: The Arrival of Scientific Giving,” in Friedman, pp. 217-239

**Additional (Optional) Readings**

David C. Hammack, “Failure and Resilience: Pushing the Limits in Depression and Wartime,” in Friedman, pp. 263-280


**Subsector Section #4 Due – March 2**

March 3  

**Subsectors of the Nonprofit and Voluntary Sector: Health, Religion, and Housing and Community Development**

Mark Schlesinger and Bradford H. Gray, “Nonprofit Organizations and Health Care: Some Paradoxes of Persistent Scrutiny,” in Steinberg and Powell, pp. 378-414

Mark Chaves, “Religious Congregations,” in Salamon, pp. 275-298

Wendt Cadge and Robert Wuthnow, “Religion and the Nonprofit Sector” in Steinberg and Powell, pp. 485-505

Avis C. Vidal, “Housing and Community Development,” in Salamon, pp. 219-239

**Additional (Optional) Readings**

Sarah Deschenes, Milbrey McLaughlin, and Jennifer O’Donoghue, “Nonprofit Community Organizations in Poor Urban Settings: Bridging Institutional Gaps for Youth,” in Steinberg and Powell, pp. 506-520

Subsector Section #5 Due – March 9

March 10-16 Spring Break!

March 17 Subsectors of the Nonprofit and Voluntary Sector: 
Education, Social Services, Arts and Culture, and Civic Participation and Advocacy


Steven Smith. “Social Services,” in Salamon, pp. 149-186.

Jeremy Kendall, Martin Knapp, and Julien Forder, “Social Care and the Nonprofit Sector in the Western Developed World,” in Steinberg and Powell, pp. 415-431

Margaret J. Wyszomirski, “Arts and Culture,” in Salamon, pp. 187-218

J. Craig Jenkins, “Nonprofit Organizations and Political Advocacy,” in Steinberg and Powell, pp. 307-332

Additional (Optional) Readings


Paul DiMaggio, “Nonprofit Organizations and the Intersectoral Division of Labor in the Arts,” in Steinberg and Powell, pp. 432-461

Elizabeth T. Boris and Jeff Krehely, “Civic Participation and Advocacy,” in Salamon, pp. 299-330

Subsector Section #6 Due – March 23

Annotated Bibliography Due – March 23

March 24 Giving and Volunteering in the Nonprofit & Voluntary Sector


Nonprofit Profile and Subsector Analysis Due – March 30

March 31

Giving and Volunteering in the Nonprofit & Voluntary Sector


Lise Vesterlund, “Why Do People Give?” in Steinberg and Powell, pp. 568-587

April 7

Institutions of the Nonprofit and Voluntary Sector

Alan J. Abramson and Rachel McCarthy, “Infrastructure Organizations,” in Salamon, pp. 331-354


Joseph Galaskiewicz and Michelle Sinclair Colman, “Collaboration between Corporations and Nonprofit Organizations,” in Steinberg and Powell, pp. 180-204

Kenneth Prewitt, “Foundations,” in Steinberg and Powell, pp. 355-377


Additional (Optional) Readings


**April 14**

**Issues of the Nonprofit and Voluntary Sector**

Debra J. Mesch, Patrick M. Rooney, Kathryn S. Steinberg, and Brian Denton, “The Effects of Race, Gender, and Marital Status on Giving and Volunteering in Indiana,” *Nonprofit and Voluntary Sector Quarterly*, vol. 35, no. 4 (December 2006): 565-587 *(Available Electronically via IUCAT)*

*Gender*

Kathleen D. McCarthy, “Women and Political Culture,” in Friedman, pp. 179-197

*Race*

Selections from David C. Hammack:
- In Section SIX: Nonprofit Organizations as Alternative Power Structures
  - Pp. 264-280

Claude A. Clegg, “Philanthropy, the Civil Rights Movement, and the Politics of Racial Reform,” in Friedman, pp. 341-361

*Religious Giving*

Richard Steinberg and Mark Wilhelm, “Religious and Secular Giving, by Race and Ethnicity,” *New Directions for Philanthropic Fundraising*, no. 48 (Summer 2005): 57-66 *(Available Electronically via IUCAT)*


*Public Policy and International Humanitarianism*

Emily S. Rosenberg, “Missions to the World: Philanthropy Abroad,” in Friedman, pp. 241-257

John Boli, “International Nongovernmental Organizations,” in Steinberg and Powell, pp. 333-351

William B. Cohen, “Epilogue: The European Comparison,” in Friedman, pp. 385-412
Additional (Optional) Readings

Selections from David C. Hammack:
- In Section SIX: Nonprofit Organizations as Alternative Power Structures
  - Pp. 221-223 (Intro)
  - Pp. 224-263 (on Women)

Roy E. Finkenbine, “Law, Reconstruction, and African American Education in the Post-Emancipation South,” in Friedman, pp. 161-178


April 21 Challenges of the Nonprofit and Voluntary Sector

Eleanor Brown and Al Slivinski, “Nonprofit Organizations and the Market,” in Steinberg and Powell, pp. 140-158

Debra C. Minkoff and Walter W. Powell, “Nonprofit Mission: Constancy, Responsiveness, or Deflection,” in Steinberg and Powell, pp. 591-611

Howard P. Tuckman and Cyril F. Chang, “Commercial Activity, Technological Change, and Nonprofit Mission,” in Steinberg and Powell, pp. 629-644

William Diaz, “For Whom and for What? The Contributions of the Nonprofit Sector,” in Salamon, pp. 517-535


Additional (Optional) Readings

Dennis R. Young and Lester M. Salamon, “Commercialization, Social Ventures, and For-Profit Competition,” in Salamon, pp. 423-446


Nonprofit and Voluntary Sector Issue or Biographical Paper Due – April 28

April 28 Final Exam Available
May 2 Final Exam Due